

**MODULE** HALAL INTERNAL AUDIT (HIA)  
**DURATION** 02 DAYS

**DAY 01**

<b>Time</b>	<b>Event Day 01</b>
<b>08:30</b>	<b><i>Registration of trainees</i></b>
09:00	<b>Topic 1</b> <b>Case Study - Failings &amp; Outcomes</b> <ul style="list-style-type: none"><li>• Major Failing</li><li>• Minor Failing</li></ul>
09:30	<b>Topic 2</b> <b>Legal Obligations &amp; Term of References</b> <ul style="list-style-type: none"><li>• Structure of Law and Best Practices</li><li>• Legal Application in Halal Assurance Systems</li><li>• Specific Term of Reference (Prescribed)</li><li>• Other Term of Ref for Auditing</li></ul>
<b>10:30</b>	<b><i>Tea Break</i></b>
10:45	<b>Topic 3</b> <b>Principles of Performance Review</b> <ul style="list-style-type: none"><li>• Performance Monitoring &amp; Measurement in HAS;</li><li>• Inspection &amp; Audits</li><li>• Outcome of Performance Review</li><li>• Internal Audit Context</li></ul>
<b>13:00</b>	<b><i>Lunch</i></b>
14:00	<b>Topic 4</b> <b>The Auditing Process</b> <ul style="list-style-type: none"><li>• Type of Audits and Purposes</li><li>• Establishing the Audit Program</li><li>• Implementing the Audit Program</li><li>• Monitoring &amp; Reviewing the Audit Program</li></ul>
<b>15:30</b>	<b><i>Tea Break</i></b>
15:45	<b>Workshop A</b> <ul style="list-style-type: none"><li>- Setting Up Audit Team</li><li>- Establish Audit Checklist</li></ul>
<b>17:00</b>	<b><i>End of Day 01</i></b>

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**MODULE** HALAL INTERNAL AUDIT (HIA)  
**DURATION** 02 DAYS

**DAY 02**

<b>Time</b>	<b>Event Day 02</b>
<b>08:30</b>	<b>Registration of trainees</b>
09:00	<b>Practical Internal Audit Group Exercise</b> <ul style="list-style-type: none"><li>• Pre audit briefing</li></ul>
09:15	<ul style="list-style-type: none"><li>• Opening Meeting Session</li><li>• Document review session</li><li>• Preparing audit checklist</li><li>• On Site session</li></ul>
<b>10:30</b>	<b>Tea Break</b>
10:45	<ul style="list-style-type: none"><li>• Audit Team discussion &amp; documentation (NCR)</li><li>• Closing Meeting</li></ul>
<b>13:00</b>	<b>Lunch</b>
14:00	<b>Group Evaluation</b> <ul style="list-style-type: none"><li>• Overall audit team planning</li><li>• Opening meeting</li></ul>
<b>15:30</b>	<b>Tea Break</b>
15:30	<b>Group Evaluation</b> <ul style="list-style-type: none"><li>• Conducting audit</li><li>• Closing meeting</li><li>• Recap</li></ul>
<b>17:30</b>	<b>End of Day 02</b>

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